



General Grant Scheme Application Form

Please read the guidance notes on the last page before completing this form

Name of organisation:		
What are the organisation's aims and objectives?		
Is your organisation a registered charity?	Yes ☐	No ☐
Charity No.:		
Is your organisation part of, or affiliated to, any national organisation?	Yes ☐	No ☐
If yes please give details:		
What is the catchment area covered by your organisation and numbers of Aylesbury residents attending?		
Briefly describe the project/purpose for which you require a grant and the value applied for:		
How will the project benefit the community/residents of Aylesbury?		
Address/location of project if different to correspondence address:		
Start date of project:	Expected end date:	

Estimated cost of project - (please provide a breakdown of the total cost of your project)

Continue on a separate sheet if necessary

Total estimated cost of project	£
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Funding of Project - (Please indicate how your organisation plans to fund the project)

Funds immediately available from your organisation	£
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Funds that you intend to raise yourself	£
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Grant requested from the William Harding's Charity	£
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Total Funding of Project	£
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Please give details of any reserves or savings held by your organisation:

Have you applied to other organisations for funding for this project? (Please see organisations listed in our grant criteria)	Yes ☐	No ☐
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If not please give reason:**If yes please give details (please complete all relevant boxes)****Grants or loans applied for /confirmed from other organisations**

To whom applied	Date applied	Amount requested	Awaiting Decision	Amount received	Date Received
		£		£	
		£		£	
		£		£	
		£		£	
		£		£	
		£		£	

Has your organisation received a grant from the William Harding's Charity in the last five years? (We ask this as priority will be given to those organisations/groups who haven't received a grant award)		Yes ☐	No ☐
If yes please give details, dates and amounts below:			
Date awarded	Purpose for which grant awarded	Amount awarded	
		£	
		£	
		£	
		£	
		£	
Name of organisation/group to be inserted on cheque if successful:			
How is your organisation normally funded:			
	From	Amount	
Subscriptions		£	
Grant Aid		£	
Gifts		£	
Collections		£	
Events		£	
Raffles		£	
Other		£	
How many residents in Aylesbury will benefit from the Grant? (Note: if the grant is for a public and/or one-off event the % of Aylesbury residents attending or expected to benefit from the grant should be entered).			
Total number who are beneficiaries			
Total number of the above who are resident in Aylesbury			
To assist the Charity in processing your application, please give any details you feel may be significant in helping to explain and justify your request for a Grant. (Please continue on a separate sheet if necessary)			
Correspondence Details			
Name:			
Role:			
Address:			
Postcode:			
Telephone:		Email address:	

Declaration of Acceptance

If incorrect, inaccurate or misleading information is provided the Charity may refuse your application. Any fraudulent claims will be refused.

I declare that any grant made will be used solely for the purposes outlined in this application.

The payment of a grant by William Harding's Charity is made strictly on the understanding that should the project not go ahead all monies will be returned to the charity.

Name: please print	
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I have read, accept and fully understand the above criteria

Signature on behalf of applicant or organisation			
Role:		Date:	

Please read these guidance notes to help you complete this form

Documents to send with your application

The following documents **MUST** be submitted with your application:

- A copy of the organisation's audited or independently examined accounts including balance sheet for the past financial year, copy bank statement and bank reconciliation as at the last balance sheet date.
- Up-to-date statements of any investment accounts.

The Charity's full Privacy Policy can be found on the website. By signing this form, you consent to the charity storing information about yourself and this application.

If the grant is approved, we reserve the right to ask for photographs of the project (if appropriate) to use on our own media and request the name of the Charity be shown on your own media coverage as sponsors.

This form should be returned to:

The Clerk to the Trustees, The Estate Office, Rickford House, 12 Rickfords Hill
Aylesbury, Bucks HP20 2RZ

Tel: 01296 761688

Email: info@williamhardingcharity.co.uk