



Relief In Need Application Form

Personal details					
Title					
First Name(s):				Surname:	
Address - You must live in Aylesbury to apply for a grant:					
Tel. No:		Email:		Postcode:	
List any dependent children - and give their ages:					
Do you share your home with anyone other than your dependent children? If "yes" who?				Yes ☐	No ☐
Date of birth:		How many years have you lived in Aylesbury:			
Do you own OR rent your home? If "rent" please tick appropriate detail below				Own ☐	Rent ☐
If you rent your home, please tick the appropriate box below:					
Fairhive tenant ☐	Private landlord ☐	Housing Association ☐	Other ☐		
Have you applied for a grant from this charity before? If "yes" give date below?				Yes ☐	No ☐
Date previous grant applied for:					

Details of your household income and expenditure

Include all members of the household - Please provide written evidence of income, e.g. payslip, benefit award letter etc.

Expenditure	Per week £	Per month £
Rent/Mortgage		
Council Tax		
Water Charges		
Fuel - gas/electricity/oil		
Telephone/Internet		
TV licence		
Food/Housekeeping		
Car expenses		
Transport/fares		
Hire Purchase payments		
Catalogues		
Debts		
Court fines		
Other – please specify		
TOTAL		

Income	Per week £	Per month £
Earned income		
STATE BENEFITS		
Working Tax Credit		
Housing Benefit		
Council Tax Benefit		
Universal Credit		
State Retirement Pension		
Pension Credit		
Disability Benefits/PIP		
OTHER INCOME		
Occupational Pension		
Savings & Investments		
Private Pension		
Widow/Widower's Pension		
TOTAL		

Give below full details of your particular need and explain the reason for your request.

Give an estimated cost for the item(s) from an appropriate supplier. (Do not give any commitment to purchase).

Please provide written evidence of university or course attendance.

I declare that the above information is correct and complete to the best of knowledge and belief.

Signed: _____ **Date:** _____

Please read these guidance notes to help you complete this form

1. You must live in Aylesbury to apply for a grant
2. The remit of the Charity is to relieve need, hardship or distress and your application should only be made on this basis.
3. You may find it helpful to consult Citizens Advice, Buckinghamshire Council Helping Hand Service, your Health Visitor or Social Worker in completing this form.
4. It is a Charity Commission requirement that the Trustees should investigate the personal circumstances of applicants for grants.
5. Some details may be checked with relevant organisations, but none will be disclosed for any inappropriate purpose.
6. The Charity's full Privacy Policy can be found on the website. By signing this form, you consent to the charity storing information about yourself and this application.
7. You may have access to your personal information on request.

This form should be returned when completed to:

The Clerk to the Trustees,
The Estate Office
Rickford House
12 Rickfords Hill
Aylesbury, Bucks
HP20 2RZ

Tel:01296 761688 • Email: info@williamhardingcharity.co.uk